

**JOHN WATSON'S TRUST**

**APPLICATION FORM**

**Grants to established organisations and ad hoc groups**

*Please return completed application form to:*

**The Administrator, John Watson's Trust**

**The Signet Library, Parliament Square**

**Edinburgh E1 1RF**

**Tel: 0131 220 1640**

**1. Details of organisation:**

Name of organisation .....

Address .....

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Tel no .....

Name of contact person .....

**What are the general purposes of the organisation?**

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*If available, please enclose background information such as constitution, membership etc, and the financial position of the organisation (including a copy of the most recent accounts)*

**Is the organisation recognised by the Inland Revenue as having charitable status? .....**

*The following two questions for ad hoc groups only:*

**How did the group come to be set up? .....**

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**What arrangements would it have for controlling the use of any grant made?**

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**2. Please describe fully for what specific purposes the grant is required and, where relevant, e.g. trips, specify dates and location.**

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**3. Please describe the outputs or benefits that are expected to accrue if assistance is given e.g in the number of disabled helped and the kind of help received.**

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**4. Please specify total grant requested and itemise proposed expenditure on staff and capital projects as far as possible.**

**Total grant requested £** .....

**Itemised expenditure:** .....

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**5. Is it intended that the grant be spent in one year?** .....

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**6. If not, what is the yearly breakdown of expenditure expected to be and over what period of time?**

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**7. Is any repeat of grant likely to be sought for future years?** .....

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**8. Are any central or local government or other grants available for this project?** .....

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**9. If so, have they been applied for and with what result?** .....

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**10. Would these grants, if awarded, be directly affected by a grant from John Watson's Trust?**

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**11. Please give the name, address and telephone number of some person who could be approached as a referee and who would be able to comment on the general appropriateness of the application.**

**Name** .....

**Address** .....

..... **Tel no** .....

**12. Please give the name, address and telephone number of any central or local government official with whom the organisation is in contact, or any other relevant official person.**

**Name** .....

**Address** .....

..... **Tel no** .....

**13. How did you come to hear of the John Watson's Trust?** .....

**14. Signature of applicant** ..... **Date** .....

***If a grant is awarded, you may be expected to return an evaluation form within 6 months of the date of award.***

