

JOHN WATSON'S TRUST

APPLICATION FORM

Grants to established organisations and ad hoc groups

Please return completed application form to:

The Administrator, John Watson's Trust

The Merchants' Hall, 22 Hanover Street

Edinburgh EH2 2EP

Tel: 0131 220 1640

1. Details of organisation:

Name of organisation

Address

Tel no

Name of contact person

What are the general purposes of the organisation?

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If available, please enclose background information such as constitution, membership etc, and the financial position of the organisation (including a copy of the most recent accounts)

Is the organisation recognised by the Inland Revenue as having charitable status?

The following two questions for ad hoc groups only:

How did the group come to be set up?

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What arrangements would it have for controlling the use of any grant made?

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2. Please describe fully for what specific purposes the grant is required and, where relevant, e.g. trips, specify dates and location.

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3. Please describe the outputs or benefits that are expected to accrue if assistance is given e.g in the number of disabled helped and the kind of help received.

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4. Please specify total grant requested and itemise proposed expenditure on staff and capital projects as far as possible.

Total grant requested £

Itemised expenditure:

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5. Is it intended that the grant be spent in one year?

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6. If not, what is the yearly breakdown of expenditure expected to be and over what period of time?

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7. Is any repeat of grant likely to be sought for future years?

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8. Are any central or local government or other grants available for this project?

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9. If so, have they been applied for and with what result?

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10. Would these grants, if awarded, be directly affected by a grant from John Watson's Trust?

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11. Please give the name, address and telephone number of some person who could be approached as a referee and who would be able to comment on the general appropriateness of the application.

Name

Address

..... **Tel no**

12. Please give the name, address and telephone number of any central or local government official with whom the organisation is in contact, or any other relevant official person.

Name

Address

..... **Tel no**

13. How did you come to hear of the John Watson's Trust?

14. Signature of applicant **Date**

If a grant is awarded, you may be expected to return an evaluation form within 6 months of the date of award.

